

Evaluation of Tutor Trust Targeted Tutoring Pilot for Post-16 Maths and English GCSE Learners

Privacy Notice for Students and their Parents/Carers

1 Why are we collecting this data?

The Tutor Trust is piloting a tutoring programme for students retaking their GCSE maths and English at colleges and schools. The tutoring is funded by the Education Endowment Foundation (EEF). The programme provides 15 hours of one-to-one tutoring for students retaking their maths or English GCSE in 20 colleges/schools in Yorkshire and the North West. Each college/school will identify 12 students for the programme who will be tutored during the 2024-25 academic year.

The National Foundation for Educational Research (NFER) are independently evaluating the effectiveness and outcomes of the tutoring programme. The evaluation will take place between January 2024 and March 2026.

NFER is the data controller for the evaluation and will make decisions about how and what personal data is used for the evaluation.

Tutor Trust will also process personal data to deliver the Targeted Tutoring Programme and are responsible for making decisions about how that data is processed and are the data controller for the delivery of the intervention. Their privacy notice is available [here](#).

2 What is the legal basis for processing activities?

The legal basis for processing personal data is covered by:

- Article 6 (f) Legitimate interests: the processing is necessary for your legitimate interests or the legitimate interests of a third party, unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

A legitimate interest assessment has been undertaken. It demonstrates that it is within NFER's interests in undertaking this evaluation to collect and analyse data on the effectiveness of implementation and outcomes. The evaluation fulfils NFER's core business purpose in undertaking research and will contribute to improving the lives of learners by providing evidence about the impact of post-16 tutoring in maths and English. The research cannot be done without processing personal data, but processing does not override the data subject's interests.

3 How will personal data be obtained?

The evaluation will invite student to participate in the following activities:

- an online baseline and endpoint survey in the first and penultimate tutoring session which will explore changes in students' confidence, motivation, knowledge and progress in maths/English as well as in their studies more generally.
- face-to-face and virtual/telephone interviews and focus groups as part of 10 college/school case studies.

We would really appreciate your participation in the evaluation which will inform how tutoring will be offered in the future, but participation is entirely voluntary.

Tutor Trust will also share with NFER the data it collects on students' participating in the tutoring, including student characteristics, the tutoring sessions they attend, their GCSE grades and scores in a screening assessment before and after tutoring, and their levels of attendance.

4 What personal data is being collected by this project?

Personal data on students which will be collected by this project is described below.

- The name, gender, date of birth and unique pupil number of students, whether or not they are looked after, have English as an Additional Language or are eligible for a post-16 bursary, and an indication of whether they have special educational needs and disabilities (yes/no, rather than details of specific needs)
- Each student's e-mail address will be requested in the survey in order to administer a £10 voucher as a thank you for each survey completion.
- Students' GCSE grades in English and/or maths and their score on a screening assessment before and after participating in tutoring.
- Students' participation in the tutoring (including the date, topic, length and mode e.g. face-to-face or online of sessions)
- Students' levels of attendance in their main course of study during the pilot
- Students' outcomes and views on the tutoring.

5 Who will personal data be shared with?

For the purposes of the evaluation, Tutor Trust will share with NFER the data that it has collected on students participating in the programme, as detailed in sections 3 and 4 above. Any personal data shared between Tutor Trust and NFER will be shared securely. Data will not be shared with any other parties.

NFER will produce a publishable report for EEF. No individual or college/school will be identifiable in NFER's report, unless permission has explicitly been given by the data subject. All of the findings from the evaluation will only be shared in anonymised form.

The online survey data is collected via Questback, and it stores data in the European Union. The Privacy notice for Questback can be found here: [Privacy notice for Questback](#).

Microsoft Teams or Zoom may be used for virtual interviews. Privacy notices for both online communication tools are available below:

Microsoft Teams – <https://docs.microsoft.com/en-us/microsoftteams/teams-privacy>

Zoom - <https://explore.zoom.us/en/privacy/>

6 Is personal data being transferred out of the UK?

NFER only stores personal data in the UK.

When we use Questback or Zoom data may be stored outside of the UK. Any such transfer is safeguarded by appropriate safeguard, for example, an adequacy decision or contractual obligation to protect your information to the standard required in the UK. Please contact us for further details.

7 How long will personal data be retained?

The NFER will delete any personal data within one year of publication of the final report, which is scheduled for March 2026. At the latest, all personal data will be deleted by March 2027.

8 What are my rights with respect to personal data?

NFER handles personal data in accordance with the rights given to individuals under data protection legislation. Under certain circumstances data subjects have the right:

- to request access to information that is held about them (a data subject access request)
- to have personal data rectified if it is inaccurate or incomplete.
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing.
- to restrict processing of personal data (for example, permitting its storage but no further processing).
- to object to processing
- to data portability
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect.

We may need to request specific information from you to help us confirm your identity and ensure your right to access the information (or to exercise any of your other rights). This helps us ensure that personal information is not disclosed to any person who has no right to receive it.

To exercise any of these rights, please contact the NFER's Compliance Officer at compliance@nfer.ac.uk.



Although we value your participation in this evaluation and its contribution to important findings, you can withdraw from the evaluation activities at any time. If you withdraw, unless otherwise instructed, we will use any data we have collected up to that point in our analysis. Note that withdrawing will not impact on your participation in the tutoring programme. If at any time you wish to withdraw from the evaluation activities, or withdraw your data or correct errors in it, please contact: tutortrustevaluation@nfer.ac.uk

9 Who can I contact about this project?

NFER is responsible for the day-to-day management of the evaluation. Please contact the evaluation team at: tutortrustevaluation@nfer.ac.uk.

For details about the delivery of tutoring, please contact the Tutor Trust project manager Mark Wyss at: mark.wyss@thetutortrust.org.

If you have a concern about the way this project processes personal data, we request that you raise your concern with us in the first instance (see details above). If you remain dissatisfied, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

Further information on this project, including information sheets and privacy notices can be found [here](#).

10 Updates

We keep this privacy notice under review to make sure it is up to date and accurate. Any changes will be noted. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.