

Privacy notice for the development of a survey on non-cognitive outcomes for children

1 Why are we collecting this data?

Researchers from the National Foundation for Educational Research (NFER) are visiting schools to ask pupils to help develop a survey which will be used to measure children's non-cognitive outcomes as part of an evaluation of Children's University.

We are collecting and using headteachers'/teachers' names and contact details to help organise these visits.

About the survey development

For information, the survey will focus on children's: future aspirations/goals; self-belief/confidence/resilience; essential skills (such as problem solving leadership/team work/social skills); motivation for learning both in and outside of the classroom; and their involvement extra-curricular activity. To help develop the survey, NFER researchers are running small discussion groups with Y4/Y6 pupils to collect their feedback and suggestions on the questionnaire. NFER researchers will ask schools to invite pupils with a range of abilities and from a range of socio-economic backgrounds to take part. **However, NFER will not collect this information about individual pupils. No personal data about pupils will be collected as part of this development work.**

Once developed, the survey will be used by other schools and children in NFER's evaluation of Children's University. The Education Endowment Foundation (EEF) is funding this evaluation. NFER is the independent evaluator. For more information about this project please visit <https://educationendowmentfoundation.org.uk/projects-and-evaluation/projects/childrens-university-re-grant/>

For the purposes of the development of the children's survey, NFER is the Data Controller and will decide what happens to the data.

2 What is the legal basis for processing activities?

The legal basis for processing headteachers'/teachers' contact data is covered by GDPR Article 6 (1) (f), which states:

Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

The evaluation fulfils one of NFER's core business purposes (undertaking research, evaluation and information activities) and it has broader societal benefits.

3 How will personal data be obtained?

Headteacher/teacher contact names and contact details will be obtained via school websites/school offices, and directly from the relevant staff themselves, in order for researchers to organise visits to schools.

4 What personal data is being collected by this project?

Headteacher/teacher contact names and contact details will be collected.

No named personal data will be collected from pupils during the survey development discussion groups.

5 Who will personal data be shared with?

NFER will not share headteacher/teacher contact details with anyone else.

Pupils' anonymous responses will only be used to develop and improve the questionnaire. Their responses will not be shared with anyone else.

6 Is personal data being transferred outside of the European Economic Areas (EEA)?

No personal data is being stored or transferred outside of the EEA.

7 How long will personal data be retained?

Data is not kept longer than is necessary and is deleted in accordance with NFER's internal policy.

NFER will delete any contact details relating to the development of the survey one year from the publication of the final report for the wider Children's University evaluation (due for publication in 2023).

8 Can I stop my personal data being used?

NFER handles personal data in accordance with the rights given to individuals under data protection legislation. If at any time you wish us to withdraw your data or correct errors in it, please contact CUtrial@nfer.ac.uk.

In certain circumstances, data subjects have the right to restrict or object to processing. They also have the right to make a subject access request to see all the information held about them. NFER will cooperate fully when a subject access request (SAR) is made of a data controller. To exercise these rights, please contact our Compliance Officer at compliance@nfer.ac.uk

9 Who can I contact about this project?

Any queries please contact CUtrial@nfer.ac.uk or call 01753 637252.

If you have a concern about the way this project processes personal data, we request that you raise your concern with us or client name in the first instance (see the details above). Alternatively, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

10 Updates

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. This version was updated on 24th February 2020.